



DEPARTMENT OF WATER AND SANITATION

MINUTES OF THE COMPULSORY SITE BRIEFING

MEETING AT PAARL: WESTERN CAPE

BID W0995 WTE

Date Held: Tuesday, 13 January 2015

Time : 11H00

MATTERS ARISING	ACTION
PRESENT: As per the attached list.	
Everyone in attendance signed the attendance register as attached.	
WELCOMING	
Everyone in attendance was welcomed by Mr M Röhrs.	

Phase 1: Administration Compliance

The chairperson give a brief presentation on compulsory documentation that all prospective Bidders must fully comply to. Chairperson gave a concise presentation on administrative compliance. He told all prospective bidders that they will be evaluated using the 90/10 point system. He emphasized that all the SBD forms (SBD 1, SBD 3.2, SBD4, SBD 6.1, SBD8 and SBD 9) must be completed. All items have to be marked, i.e comply/not comply: one of the two options has to have a line drawn through it.

He emphasized the importance of submitting the **ORIGINAL** documents of the following:

- 1) Valid TAX Clearance certificate
- 2) Comprehensive data sheet/ technical brochure
- 3) Copy of the SANS certificate

He also asked all prospective Bidders to submit **AN ORIGINAL OR A CERTIFIED COPY** Of the following documents:

- 1) BBBEE certificate from the accredited service provider.

For all Joint (JV):

- 1) Submit **SEPARATE** valid and original TAX Clearance certificate for each entity/party
- 2) Attach the legally binding **Contractual Agreement** of the JV on your submission

Closing and Opening of Bids:

Bids received before the closing date and on the closing date before 11:00am (we check time using Telkom line 1023) will be accepted. Closing date is on the **29 January 2015**, Tender box at **157 Francis Baard Street, Zwamadaka Building**.

No Bids will be accepted unless the Bidder attended the compulsory briefing session and they submit before 11:00am on the closing date.

Phase 2: Technical Compliance

Mr. Röhrs presented the technical compliance to all prospective bidders. He highlighted the importance of completing the document in full.

Technical offer:

The bid is for the Manufacture, supply and deliver of Glass Fibre Reinforced Thermosetting plastic (GRP) Pipe Materials as set out in the specifications and the Bill of Quantities. These items include pipes and specials and have to be delivered and offloaded on site.

General:

This will be for a low pressure line to be installed at the Elandskloof Canals in Villiersdorp. The pipe materials are to be according to the required SANS specifications as listed in the document.


The final quantities can only be given once the works on site have started.

QUESTION AND ANSWERS

All questions that could be answered directly from the bid document were done so. The questions listed below were ones requiring information not given in the bid document.

1. Q: what couplings are required for the works
A: The coupling that is suited best to do the work at the cheapest price. A triplex or similar type coupling is what was envisaged, but the Bidder can suggest something else.
2. Q: What size does the Shade Cloth cover sheet have to be?
A: it has to cover at least 30 Pipes. Once the pipes have been signed off then the client assumes responsibility for the maintenance of the shadecloth.
3. Q: 8. Bidders Vehicles :
A: this must read.....transporting of the sand-pipes and specials.

CLOSURE


10-02-2015